

# Royal Ulster Constabulary

For Police Use Only

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Part I

## MAJOR INVESTIGATION INCIDENT ROOM STANDARDISED ADMINISTRATIVE PROCEDURES

### 1. INTRODUCTION

- (1) The desirability for standardisation among United Kingdom police forces in the conduct of enquiries relating to major incidents has resulted in the development and acceptance of major investigation incident room standardised procedures.
- (2) A standardised manual procedure for major crime enquiries referred to as MIRIAM (Major Incident Room Indexing and Action Management) was implemented by the Force on 1 January 1984.
- (3) In March 1988 a computerised system known as HOLMES (Home Office Large Major Enquiry System) designed to further aid major criminal investigation procedures, was introduced to the Force.

### 2. PRINCIPAL OBJECTIVES OF MAJOR INCIDENT ROOM

- (1) The principal objectives of any Major Incident Room are as follows:
  - (a) to provide the senior investigating officer with an accurate record of all relevant information relating to the crime, together with all police enquiries made and the results obtained therefrom;
  - (b) to show the state of the enquiry and how much work in the form of outstanding actions remains to be done at any one time;
  - (c) to provide all officers with a means of acquiring all previous knowledge of any person, vehicle, address or subject pertinent to their enquiries;
  - (d) to keep records in a manner which highlights people, vehicles, or other factors which have become subject to enquiry, in order that such records are capable of pin-pointing suspects to whom the senior investigating officer may direct special attention;
  - (e) to act as a means of historical reference so that, in a long running enquiry, officers joining the investigation team can have easy reference to major policy decisions taken earlier during the course of the enquiry;
  - (f) to facilitate, at the conclusion of the investigation, the production of a comprehensive report for legal consideration;